

**APPLICATION FOR VACATION
OF PUBLIC RIGHT OF WAY, EASEMENTS, OTHER:**

CC-VACATE PUB RW

Permit No.: **2016-00000002**
BPD 01-12-2011 form revised

Auburn Common Council Application form prepared by the:
City of Auburn Department of Building, Planning and Development
210 South Cedar Street, P.O. Box 506, Auburn, Indiana 46706
Phone: 260-925-6449 Fax: 260-925-8239 email: bpd@ci.auburn.in.us

Application may be typed or printed. The Applicant will be the point of contact.

PROJECT INFORMATION

1. Project Name Ensley Avenue ROW Vacation
2. Applicant Name City of Auburn BPD Phone 925-6449
Address 210 S. Cedar St Fax _____
3. Owner Name City Phone _____
Address _____ Fax _____
4. Developer Name N/A Phone _____
Address _____ Fax _____

PROPERTY INFORMATION

5. Property Information: Address 503 & 505 W. Ensley Subdivision Ensley's 4th Add Lot No. Lot 4, Lot 5
Boundaries (do not use the legal description) 16' platted alley bound on the north by
W. Ensley Avenue ROW; bound on the east by Lot 4; bound on the
south by R-2 bound on the west by Lot 5.
6. Zoning District R-2 Lot/Land Area 16 x 132' = 2112 sq. ft. Acres .05 A

UTILITY INFORMATION

7. Utilities (currently serving the property) within the City or ETJ area
Electric Location _____
Natural Gas Location _____
Sanitary Sewer Location _____
Water Location _____

VACATION REQUEST AND INFORMATION

8. Vacation of Public Right of Way/Easements, Other: (circle one)
 Alley Public Right of Way Public Street Public Utilities/Infrastructure Public Easement(s)
Other _____

VACATION REQUEST AND INFORMATION (continued)

The request may be typed or written and attached on a separate sheet of paper to this application.

Describe the Vacation request in detail; as to the type of vacation and the reason for the request. Provide the details of the request: such as the measurements of the alley or public right of way, and include the length and depth of the alley or public right of way. Provide the street name and whether the entire street or alley will be vacated. Include the lot no's. (if applicable). List the type of utilities requested to be vacated in detail.

Existing platted, unimproved alley between Lot 4 and Lot 5.
Presently has garage on it owned by Lot 4 owner. 16' wide,
132' long.

CERTIFICATION AND ACKNOWLEDEMENT OF APPLICATION

I certify and/or acknowledge that:

1. I am the owner or legal agent for the owner(s) of the property subject to this application; and,
2. This application will be presented to the Common Council for public hearing for review and approval; and,
3. The application will be reviewed not less than once by the city's planning and utility departments prior to the public hearing;
4. The applicant or the applicant's representative shall be present at the hearing; and,
5. The applicant is responsible for payment prior to the hearing of: (1) the cost of providing notice of the hearing to adjacent property owners; and (2) the cost of publication of a legal notice, as specified by city ordinance; and,
6. The information and documents provided with this application is to the best of my knowledge, true and accurate.

_____/ _____ / _____
 Written Signature of Applicant Printed Signature of Applicant Date

REQUIRED ATTACHMENTS, DOCUMENTS, AND INFORMATION

1. Recorded Copies of deeds describing the properties involved (acquire from the DeKalb County Recorder's office at the DeKalb County Court house)	Attached	Not Attached	Not Required
2. A site plan showing existing conditions and proposed improvements (show current conditions and proposal – show all dimensions)	Attached	Not Attached	Not Required
3. Affidavits of ownership for all property owners of the property included in this application who did not sign the application	Attached	Not Attached	Not Required
4. A survey (may be required by the City Council or BPD staff)	Attached	Not Attached	Not Required
5. List of adjoining property owners names and addresses (acquire from the Transfer Department at the DeKalb County Court house)	Attached	Not Attached	Not Required

<u>OFFICE USE</u>	<u>Date Received</u>	<u>Received By</u>	<u>Information</u>	<u>Dates</u>
Application Filed	_____	_____	Plan Review/Routing	_____
Hearing Date	_____	_____	Certified Mailings	_____
Newspaper Notice	_____	_____		