

ORDINANCE 2025-08

**AN ORDINANCE AMENDING CHAPTER 30 ENTITLED “EXECUTIVE, JUDICIAL,
AND ADMINISTRATIVE OFFICES” OF THE CITY OF AUBURN CODE OF
ORDINANCES**

SUMMARY

This ordinance amends and restates Chapter 30 entitled “Executive, Judicial, and Administrative Offices” of the City of Auburn Code of Ordinances.

____ Recorder’s Office

____ Auditor’s Office

____ **x** ____ Clerk’s Office

____ Other

____ Publish Public Hearing

____ Publish O/R after adoption

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AND ADMINISTRATIVE OFFICES” OF THE CITY OF AUBURN CODE OF
ORDINANCES**

SECTION 1. That Chapter 30 entitled “Executive, Judicial, and Administrative Offices” is hereby amended and restated to create Subchapter 30.07 entitled “Board of Public Works and Safety” which shall provide as follows:

Chapter 30.07 Board of Public Works and Safety

- A. There is hereby established a Board of Public Works and Safety within the executive branch. The Board of Public Works and Safety is responsible for public safety and control of the public rights-of-way. The Board of Public Works and Safety is the contracting arm of the executive branch and includes all purchasing for public works, all street projects, fuel, and vehicles.
- B. The Board of Public Works and Safety shall allow claims against the City of Auburn pursuant to IC 36-4-8.
- C. The members of the Board of Public Works and Safety are the Mayor and two voters of the City of Auburn appointed by, and serving at the pleasure of, the Mayor. If a member or members of the Common Council are appointed to the Board of Public Works and Safety, said member(s) shall not receive compensation as a member of the Board of Public Works and Safety, but only as a member of the Common Council.
- D. The Board of Public Works and Safety is established and shall act as the purchasing agency of the City of Auburn.
 - a. The purchasing agency shall have all the powers and duties authorized by IC 5-22, as may be supplemented from time to time by ordinances adopted by the Common Council and policies adopted by the purchasing agency.

- b. The purchasing agency shall act as the purchasing agency for every agency, board, office, commission, council, department, or other establishments of the City of Auburn.
- c. The purchasing agency designates as purchasing agents:
 - i. The Mayor; and
 - ii. Clerk-Treasurer; and
 - iii. City Department Heads; and
 - iv. Administrative Staff Designated by City Department Heads.
- d. The purchasing agency may designate, in writing, any other employee of the City of Auburn as a purchasing agent.


SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Auburn, Indiana, this

6th day of May, 2025.


James Finchum, Councilmember


ATTEST:


Lorrie K. Pontius
Clerk-Treasurer

Presented by me to the Mayor of the City of Auburn, Indiana, this me this 6th day of
May, 2025.


Lorrie K. Pontius, Clerk-Treasurer

APPROVED AND SIGNED by me this 6th day of May, 2025.


David E. Clark, Jr., Mayor

VOTING:

AYE

NAY

Natalie DeWitt



Rod Williams



James Finchum



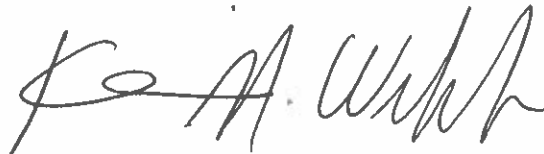
Dan Braun



David Bundy



Kevin Webb



Emily Prosser

